

Cabinet



Date & time
Tuesday, 23 July
2013 at 2.00 pm

Place
Ashcombe Suite,
County Hall,
Kingston upon
Thames, Surrey KT1
2DN

Contact
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Chief Executive
David McNulty

Cabinet Members: Mr David Hodge (Chairman), Mr Peter Martin (Vice-Chairman), Mrs Mary Angell, Mrs Helyn Clack, Mr Mel Few, Mr John Furey, Mr Michael Gosling, Mrs Linda Kemeny, Ms Denise Le Gal and Mr Tony Samuels

Cabinet Associates: Mr Steve Cosser, Mrs Clare Curran, Mrs Kay Hammond and Miss Marisa Heath

If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9938, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 9698, fax 020 8541 9009, or email james.stanton@surreycc.gov.uk.

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact James Stanton on 020 8541 9068.

Note: This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.

Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

If you have any queries regarding this, please contact the representative of Legal and Democratic Services at the meeting

1 APOLOGIES FOR ABSENCE

2 MINUTES OF PREVIOUS MEETING: 25 JUNE 2013

The minutes will be available in the meeting room half an hour before the start of the meeting.

3 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

4 PROCEDURAL MATTERS

4a Members' Questions

The deadline for Member's questions is 12pm four working days before the meeting (17 July 2013). A copy of any questions received will be circulated following the deadline and published on the Council's website www.surreycc.gov.uk/committeepapers

4b Public Questions

The deadline for public questions is seven days before the meeting (16 July 2013). A copy of any questions received will be circulated following the deadline and published on the Council's website www.surreycc.gov.uk/committeepapers

4c Petitions

The deadline for petitions was 14 days before the meeting. No petitions were received.

4d Representations received on reports to be considered in private

To consider any representations received in relation why part of the meeting relating to a report circulated in Part 2 of the agenda should be open to the public.

5 REPORTS FROM SELECT COMMITTEES, TASK GROUPS, LOCAL COMMITTEES AND OTHER COMMITTEES OF THE COUNCIL

5a Adult Social Care Select Committee - Social Capital

(Pages 1
- 2)

5b Communities Select Committee - Magna Carta Anniversary

(To
Follow)

6 MEDIUM TERM FINANCIAL PLAN 2013-18, QUARTER ONE 2013/14 REVIEW

(Pages 3
- 26)

To consider and approve refreshed assumptions and strategic direction of the Medium Term Financial Plan (MTFP) 2013-18, following review during the first quarter of 2013/14; and the Government's Spending Round 2013, published on 26 June 2013.

[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]

7 INVESTMENT STRATEGY

(Pages
27 - 40)

To consider a framework for investing in innovative solutions and opportunities that enable the council to maintain its financial resilience and increase income whilst providing effective services.

[The decisions on this item can be called in by the Council Overview and

8 THE COUNCIL'S APPROACH TO INNOVATION: UPDATE REPORT (Pages 41 - 48)

On 27 November 2012 the Cabinet approved the development of a strategic framework to achieve a strong "One Team" approach to innovation ("ideas into action to improve lives in Surrey"). This recognises that over the coming years the Council will need to continue to strengthen its capacity and capability to innovate in order to continue improving outcomes and value for money for Surrey's residents.

A subsequent update report to the Cabinet on 26 March 2013 set out progress on establishing the overall strategic innovation framework, encompassing the leadership, culture, skills and tools required to support innovation over the long term. This report focuses specifically on the impact of an "innovation hub" approach (called "Shift"), designed to accelerate and systematise innovation capacity and capability within the Council. The report sets out the key lessons from the first six months of this initiative and proposes the continued implementation and development of this approach over the medium term.

[The decisions on this item can be called in by Council Overview and Scrutiny Committee]

9 PUBLIC SERVICE TRANSFORMATION (Pages 49 - 54)

To receive an update on Surrey's approach to public service transformation and agree next steps. Public service transformation will significantly improve services and outcomes for Surrey residents and generate financial savings.

[The decisions on this item can be called in by Council Overview and Scrutiny Committee]

10 ANNUAL GOVERNANCE STATEMENT 2012/13 (Pages 55 - 64)

Surrey County Council has a statutory duty under the Accounts and Audit (England) Regulations 2011 to publish an Annual Governance Statement (AGS). The AGS provides a comprehensive assessment of governance arrangements and the internal control environment. Once signed by the Leader of the Council and the Chief Executive, the AGS is incorporated into the Statement of Accounts and the Annual Report.

[The decisions on this item can be called in by Council Overview and Scrutiny Committee]

11 CHILDREN, SCHOOLS AND FAMILIES DIRECTORATE ANNUAL REPORT (Pages 65 - 80)

The Children, Schools and Families Directorate annual report summarises the key achievements and progress made in the directorate. The report demonstrates how the directorate is working towards the vision that "Every child and young person will be safe, healthy, creative, and have the personal confidence, skills and opportunities to contribute and achieve more than they thought possible".

The report is themed under the four areas of priority for 2012/13, which are

set out in the directorate strategy: prevention, protection, participation and potential. It is intended for Members, staff, government officials and the general public.

[The decisions on this item can be called in by the Children and Education Select Committee]

12 MAGNA CARTA ANNIVERSARY (Pages 81 - 96)

In June 2015, the world will celebrate the 800th Anniversary of the sealing of the Magna Carta at Runnymede. The aim of this report is to outline the plans for a Partnership Masterplan (comprising a legacy and programme of events), to describe the wider benefits that will accrue to the area, and to seek funding. This, together with funding from our partners will then comprise match funding for a major bid to the Heritage Lottery Fund. Surrey plans will co-ordinated with plans at a national level, that are being developed with the Magna Carta 800th Committee, the Houses of Parliament and other Charter Towns.

[The decisions on this item can be called in by the Communities Select Committee]

13 PROPOSED HOLDING OF A SHARE AND DIRECTORSHIP BY SURREY COUNTY COUNCIL IN SURREY HILLS ENTERPRISES (Pages 97 - 106)

Surrey Hills Enterprises (SHE) was established with the support of the Surrey Hills Area of Outstanding Natural Beauty Board (AONB Board) to promote the Trademark for the Surrey Hills to businesses in the area, promote those businesses and to support projects to deliver the Surrey Hills AONB Management Plan.

Surrey County Council has agreed that SHE may sub-licence the Surrey Hills Trademark to generate an income for reinvestment in the community. A condition of the exercise of this license is that the AONB Board will have a share in SHE and a directorship on its board. The AONB Board is a Joint Committee and as such is unable to hold the directorship or own a share in its own right. It is proposed that the County Council will hold these interests on its behalf.

[The decisions on this item may be called in the Environment and Transport Select Committee]

14 REVISION OF PROCUREMENT STANDING ORDERS (Pages 107 - 142)

To consider revisions to Procurement Standing Orders to take account of recent changes in the law and ensure that they reflect best practice and Council priorities. The Procurement Standing Orders set out how the Council governs spending by Officers on goods, works and services.

[This item will be referred to the next Council meeting for agreement]
15 AMENDMENT TO WASTE CONTRACT TO DELIVER THE WASTE STRATEGY (Pages 143 - 168)

To receive legal, risk, value for money and affordability assessments, and decide whether to reconfirm decision to amend the Waste Contract with SITA Surrey to deliver the Waste Strategy.

[The decisions on this item can be called in by the Environment and Transport Select Committee]

- 16 BUDGET MONITORING REPORT FOR JUNE 2013 AND QUARTER 1 2013/2014** (Pages 169 - 172)

To consider the council's financial position at the end of the first quarter of the 2013/14 financial year, with particular focus on the year end revenue and capital budgets forecasts and the achievement of efficiency targets.

Please note that Annexes 1 and 2 to this report will be circulated separately prior to the Cabinet meeting.

[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]

- 17 LEADER / DEPUTY LEADER / CABINET MEMBER DECISIONS TAKEN SINCE THE LAST CABINET MEETING** (Pages 173 - 180)

To note any delegated decisions taken by the Leader, Deputy Leader and Cabinet Members since the last meeting of the Cabinet.

- 18 CONTRACT AWARD - SUBSTANCE MISUSE AND HOUSING SUPPORT SERVICE FOR ADULTS AND SUBSTANCE MISUSE SERVICE FOR CHILDREN AND YOUNG PEOPLE** (Pages 181 - 230)

The current contracts for provision of a Substance Misuse and Housing Support Service and the Substance Misuse Service for Children and Young People expire on 30 September 2013 and 31 October 2013 respectively. It is therefore necessary to award new contracts, following a procurement exercise, to the recommended Providers on the basis described in the Part 2 Annex (**agenda item 20**) to deliver substance misuse services starting on 1 October and 1 November 2013 respectively.

The services will be provided in accordance with guidance from Public Health England in order to improve the delivery of substance misuse services in order to develop and sustain recovery among services users. The Adults Service will also provide housing support across Surrey's eleven Districts and Boroughs.

[The decisions on this item can be called in by Adults Social Care Select Committee, Children and Education Select Committee and the Council Overview and Scrutiny Committee]

- 19 EXCLUSION OF THE PUBLIC**

That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

PART TWO - IN PRIVATE

- 20 CONTRACT AWARD - SUBSTANCE MISUSE AND HOUSING** (Pages

**SUPPORT SERVICE FOR ADULTS AND SUBSTANCE MISUSE
SERVICE FOR CHILDREN AND YOUNG PEOPLE**

231 -
234)

This report contains the financial information relating to item 19.

Exempt: Not for publication under paragraph 3

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]

21 AMENDMENT TO WASTE CONTRACT TO DELIVER THE WASTE STRATEGY (EXEMPT INFORMATION)

(Pages
235 -
256)

This report contains financial information relating to item 15.

Exempt: Not for publication under paragraphs 3 and 5

Information relating to the financial or business affairs of any particular person (including the authority holding that information) and information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.

[The decisions on this item can be called in by the Environment and Transport Select Committee]

22 PROPERTY TRANSACTION: ACQUISITION OF AN OFFICE PROPERTY IN EPSOM

(Pages
257 -
306)

To consider the acquisition of an office property in Epsom.

Exempt: Not for publication under paragraph 3

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]

23 PUBLICITY FOR PART 2 ITEMS

To consider whether the item considered under Part 2 of the agenda should be made available to the Press and public.

David McNulty
Chief Executive
Monday, 15 July 2013

QUESTIONS, PETITIONS AND PROCEDURAL MATTERS

The Cabinet will consider questions submitted by Members of the Council, members of the public who are electors of the Surrey County Council area and petitions containing

100 or more signatures relating to a matter within its terms of reference, in line with the procedures set out in Surrey County Council's Constitution.

Please note:

1. Members of the public can submit one written question to the meeting. Questions should relate to general policy and not to detail. Questions are asked and answered in public and so cannot relate to "confidential" or "exempt" matters (for example, personal or financial details of an individual – for further advice please contact the committee manager listed on the front page of this agenda).
2. The number of public questions which can be asked at a meeting may not exceed six. Questions which are received after the first six will be held over to the following meeting or dealt with in writing at the Chairman's discretion.
3. Questions will be taken in the order in which they are received.
4. Questions will be asked and answered without discussion. The Chairman or Cabinet Members may decline to answer a question, provide a written reply or nominate another Member to answer the question.
5. Following the initial reply, one supplementary question may be asked by the questioner. The Chairman or Cabinet Members may decline to answer a supplementary question.

MOBILE TECHNOLOGY – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. This is subject to no interruptions, distractions or interference being caused to any PA or Induction Loop systems. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that all other mobile devices (mobile phones, BlackBerries, etc) be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

Thank you for your co-operation